

Annexure A:

**Request for Agrément South Africa Certificate Holders to
Submit Case Studies or Projects Implemented Using ASA Certified Systems and Products**

Date of Issue	30 September 2025
Submissions	Cmorgan@agrement.co.za
Submission Date	15 October 2025

All enquiries may be directed to: Cmorgan@agrement.co.za

1. BACKGROUND

The Agrément South Africa Act was assented to by the Honourable President of the Republic of South Africa as Act No 11 of 2015 from 1 April 2017. Agrément South Africa (ASA) was established as a Schedule 3A entity on 1 April 2017. The entity operates under a delegation of authority from the Minister of Public Works.

The main objectives are:

- To assure fitness-for-purpose of non-standard construction-related products and systems to specifiers and users.
- To support and promote the process of integrated socio-economic development in the Republic as it relates to the construction industry.
- To support and promote the introduction and use of certified non-standardised construction-related products or systems in the local or international market.
- To support policymakers in minimising the risk associated with the use of non-standard construction-related products or systems; and
- To be an impartial and internationally acknowledged South African centre for assessment and confirmation of fitness-for-purpose of non-standard construction-related products or systems.

2. INVITATION FOR IMPLEMENTED PROJECTS

ASA invites certificate holders to submit projects implemented using the ASA certificate to be showcased on the ASA website as case studies and/or as a model for replication for projects implemented using Innovative Building Technologies (IBTs).

3. BACKGROUND

ASA is updating its website to showcase the top case studies of projects completed that utilise non-standardised construction-related products and systems with active Agrément Certificates. This will highlight projects that can serve as lessons learnt, demonstrate replicability, or show what is achievable through innovation. This will also promote innovative products and systems within the country.

3. ELIGIBILITY CRITERIA

The criteria for the certificate holder to be considered for selection are as follows:

- 3.1 Active ASA certificate holders may submit case studies and required information.
- 3.2 The certificate holder's ASA certificate must be active and show they have followed all the ASA certification criteria, including quality management assurance requirements.

4. REQUIRED INFORMATION

The following information is required when submitting a case study or an implemented project.

4.1 Submission Information and Format:

4.2.1 Document format:

- Electronic file type
- Font type: Arial
- Font size: 12 pt
- Margin: 1 inch on all sides
- Line spacing: 1.5

4.2.2 Quality of Documentation and Visual Presentation:

- One or more case studies can be submitted, and they should be well documented, logically organised, and clearly presented.
- It should include high-quality visuals such as photos, diagrams, or videos representing the project with the following specifications:
 - File Type: JPEG or PNG
 - Resolution: Minimum 300 DPI for optimal clarity and detail
 - Size: Maximum width: 1920 pixels; Maximum height: 1080 pixels
 - Quality: A minimum of 5 and a maximum of 10 images
 - Description: Each image should be accompanied by a brief caption that describes the scene and its relevance to the project.

4.2.3 Case Study Structure and Information:

- **Title:** Project Name and Location
- **Introduction:** Brief project background (100-150 words). Include the following project details in the introduction:
 - Project name, start date and completion date
 - Location/ address of the project
 - ASA certificate number and product/system name
 - The type of building or infrastructure (residential, commercial, public, etc.)
 - Client and contractor details
 - New jobs created by the project
 - Include the project objectives and their significance.
- **Project Description:** Overview of the use of innovative building products (300-500 words). Highlight technical specifications, unique features, and benefits of the products used.
- **Implementation:** Description of the product execution (200-300 words). Include performance metrics, costs and their comparison to standard construction products or systems, sustainability impacts, and client satisfaction.
- **Replicability/transferability and scalability:** The solutions and experiences described (100-200 words) should potentially apply to other projects. Will your product and project be a good example of a municipality or agency adopting the innovation project for replication? How can the project be adapted or scaled for different contexts or sizes, emphasising versatility?
- **Conclusion:** Reflect on the project's contribution to innovation in building (100-150 words), and how improvements can be made.

5. FINAL APPROVAL

ASA reserves the right not to accept projects that are not in line with the criteria. ASA also reserves the right to request additional information or conduct verification site visits.

6. PROCEDURE FOR SUBMISSION OF DOCUMENTS

- 6.1 All submissions should be emailed to Catherine Morgan, Communications and Marketing Specialist at cmorgan@agrement.co.za, within 15 October 2025 of the invitation.
- 6.2 All documents submitted electronically via e-mail must be clear and visible.

NB: NO HARD COPIES OR PHYSICAL SUBMISSIONS WILL BE ACCEPTED

5. ENQUIRIES AND CONTACT WITH ASA

- 5.1 If you have questions about the submission method or website, please contact Catherine Morgan, Communications and Marketing Specialist, at cmorgan@agrement.co.za or 082 373 2672.
- 5.2 If you have questions about the submission's content, please contact Anela Magwaza, Research Development Specialist, at amagwaza@agrement.co.za or 082 082 3063.

6. MEDIUM OF COMMUNICATION

All documentation submitted in response to this criterion must be in English.