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GRÉMENT SOUTH AFRICA
innovative construction product assessments

Request for Quotations (RFQ)

Appointment of a service provider to provide material expert services – 1992/219 (Reappraisal 1997): Derbigum SP Waterproofing, 2018/574 Polyglass Spider P & Spider P Mineral Waterproofing Membrane, 2017/557: Polyglass Evolight S & Evolight S Mineral Waterproofing Membranes and 2014/464: Optiflash Waterproofing System.

RFQ Number	**ASA 11/02/2025**
Date of Issue	**10 February 2025**
Closing Date & Time	**17 February 2025 @12:00pm** **NO LATE SUBMISSIONS WILL BE ACCEPTED**
Submissions	procurement@agrement.co.za

1. BACKGROUND

The Agrément South Africa Act was accented to by the Honourable President of the Republic of South Africa as Act No 11 of 2015 from 1 April 2017. Agrément South Africa was established as a Schedule 3A entity on 1 April 2017. The entity operates under a delegation of authority from the Minister of the Department of Public Works and Infrastructure.

The main objectives are:

- To provide assurance of fitness-for-purpose of non-standard construction-related products and systems to specifiers and users.
- To support and promote the process of integrated socio-economic development in the Republic as it relates to the construction industry.
- To support and promote the introduction and use of certified non-standardized construction-related products or systems in the local or international market.
- To support policymakers in minimising the risk associated with the use of non-standard construction-related products or systems; and
- To be an impartial and internationally acknowledged South African centre for assessment and confirmation of fitness-for-purpose of non-standard construction-related products or systems.

Agrément South Africa conducts validity reviews every three years to examine various factors regarding the certificate's status and determine whether its validity should be extended for a further three years.

2. INVITATION FOR PROPOSALS

Agrément South Africa requests quotations from suitable service providers (material experts) to determine the properties (durability) of the following Agrément certificates:

- 1992/219 (Reappraisal 1997): Derbigum SP Waterproofing,
- 2018/574 Polyglass Spider P & Spider P Mineral Waterproofing Membrane,
- 2017/557: Polyglass Evolight S & Evolight S Mineral Waterproofing Membranes and
- 2014/464: Optiflash Waterproofing System.

3. SPECIFICATIONS

Agrément South Africa extends a call for the submission of the proposal from a suitable service provider (material experts) to determine the properties (durability) of Agrément certificates 1992/219 (Reappraisal 1997): Derbigum SP Waterproofing, 2018/574 Polyglass Spider P & Spider P Mineral Waterproofing Membrane, 2017/557: Polyglass Evolight S & Evolight S Mineral Waterproofing Membranes and 2014/464: Optiflash Waterproofing System. The test results will be compared with the initial assessment results to make recommendations regarding the extension of the validity of the certificate for a further three-year period for the Agrément certificate or as approved by Agrément South Africa.

The following tests were conducted on the initial assessment:

- Chemical resistance
- Impact resistance
- Adhesion
- Resistance to traffic
- Weathertightness
- Resistance to the passage of moisture
- Membrane thickness
- Breaking strength and elongation at break (Optiflash only)
- Water permeability and vapour transmission rate (Optiflash only)
- Pliability of material (Optiflash only)
- Nail sealability (Optiflash only)
- Colour stability (Optiflash only)
- Durability.

The appointed service provider will be expected to sample and provide a detailed conclusive report on the durability results of the test listed above or any other relevant results for the waterproofing membranes.

The service provider must sample from the below factory addresses for each certificate:

- Derbigum Manufacturing (Pty) Ltd – **1 Tarry Road, Alrode South, Cnr Struben & Tarry, Alberton**, 1451 for Agrément certificate 1992/219 (Reappraisal 1997): Derbigum SP Waterproofing,

- Polyglass SPA - **Via dell'Artigianato, 34 – 31047 Ponte di Piave (TV)** for Agrément certificates 2017/557: Polyglass Evolight S & Evolight S Mineral and
  2018/574: Polyglass Spider P & Spider Waterproofing Membrane and
- Optima Coatings (Pty) Ltd -**13 Alternator Avenue Montague Gardens, Cape Town,7441** for Agrément certificate 2014/464: Optiflash Waterproofing System

The service provider must:

- Retest the waterproofing membranes and compare the test results with the initial assessment results or as approved by Agrément South Africa. The retesting is not limited to the initial tests conducted above.
- Give technical opinions that might have been missed at the time of certification.

The assessment report must:

- Provide the full name, description and intended use of the product.
- Provide a technical description of the product.
- Detail results of every aspect of the test against the performance requirements
- Be dated and
- Be signed by the test officer and presented in pdf format.

4. SUBMISSION OF PROPOSALS AND EVALUATION CRITERIA

4.1. **Submission of procurement documents**.

- National Treasury's Central Supplier Database (CSD) report. It must be noted that no contract with a service provider will be entered if such a service provider is not registered on the CSD,
- Completed and signed standard bidding documents, **SBD 4 and 6.1 forms**.
- Signed General Conditions of Contract.

4.2. Mandatory documents

- Completed price schedule.
- The service provider must provide proof of accreditation with the Engineering Council of South Africa (ECSA) certificate or relevant professional body.

Please stipulate the following information regarding registration with professional bodies:

Questions:	Yes	No
1. Are you registered with the professional body?		
Tick(X) the appropriate box that is applicable. Registration with a relevant professional body (ECSA or accredited). Attach proof of the certificate or proof of registration		
a) I am registered with the professional body (ECSA) or relevant		
b) I am not registered with the professional body (ECSA) or relevant		

NB: Failure to meet any of the mandatory requirements on 4.2 above will disqualify the bidder

4.3. Evaluation

4.3.1. Phase 1: Technical evaluation

The bidder's quotation will be evaluated to determine compliance with the specification indicated under paragraph 3 above. **Failure to meet one of the specifications listed will disqualify your quotation.**

Requirement	Compliant	Non-Compliant
1. Company experience/Company profile: Attach a company profile indicating or demonstrating a minimum of 3 years of experience in materials testing or durability.		
2. Reference letters: Attach at least three (3) reference letters of previous work or projects of a similar nature completed. Reference letters from clients must display the following: • company name. • company letterhead. • contact person. • contact telephone numbers. • description of the service.		

NB: Reference Letters without the above inclusions will be automatically disqualified.		
3. Experience of the materials (durability) expert: Attach a Curriculum Vitae (CV) of the proposed resource /Materials expert reflecting a minimum of 5 years of experience in the material testing or durability field**.**		
4. Qualifications of the Materials (durability) Expert: Copy/copies of relevant qualifications for the proposed resource/materials expert.		

4.3.2. Phase 2: Calculations of points

Please note that for acquisitions below or equal to R50 Million, ASA evaluates these in terms of the 80/20 preference point system where:

- 80 points are allocated for the price, and 20 points will be awarded based on the specific goals.

Points for the price will be calculated for all shortlisted service providers by the following formula:

$$Ps = 80\left(1 - \frac{Pt - P\min}{P\min}\right)$$

Where:

Ps = Points scored for the price of the quotation under consideration

Pt = Price of the quotation under consideration

Pmin = Price of lowest acceptable quotation

Preference points for the specific goals will be allocated as follows:

NO.	SPECIFIC GOALS ALLOCATED POINTS	PREFERENCE POINTS ALLOCATION	SUPPORTING EVIDENCE TO BE SUBMITTED
1.	SMMEs	10 points	- A B-BBEE certificate /sworn affidavit as supporting evidence

2.	>50% Black female ownership	5 points	- CSD report or, - Company registration certificate, as issued by the CIPC, clearly indicating the percentage shareholding of all owners
3.	>50% Black youth ownership	5 points	- CSD report, - Company registration certificate, as issued by the CIPC, clearly indicating the percentage shareholding of all owners, or - Identification Documentation of all owners

The final points will be calculated as follows:

CRITERIA	WEIGHTING POINTS
Price	80
Specific goal	20
TOTAL	**100**

ASA also reserves the right to investigate the bidder's financial position, previous contracts carried out, availability of skills or knowledge, existing workload, etc.

A recommendation for the award will then be formulated for approval by the relevant delegated authority.

5. TERMS OF CONTRACT AND SERVICE LEVEL AGREEMENT

Before the bid is awarded, the successful bidder must enter into a Service Level Agreement (SLA) with Agrément South Africa (ASA). The SLA shall form the contractual basis for the delivery of the service as well as how performance shall be measured. Contract extensions are at the sole discretion of ASA.

6. PRICE SCHEDULE

Item no	Item Description	Unit	Total Price
01	Material testing (durability) services as per specifications	4 materials testing as per specifications	
02	Travel cost for Sampling per the factory address: 1. Derbigum 1 Tarry Road, Alrode South, Cnr Struben & Tarry, Alberton, 1451 2. Optima Coatings (Pty) Ltd -13 Alternator Avenue Montague Gardens, Cape Town,7441	-	-
03	Compiling a detailed conclusive report on the durability of Agrément certificates 1992/219 (Reappraisal 1997): Derbigum SP Waterproofing, 2018/574 Polyglass Spider P & Spider P Mineral Waterproofing Membrane, 2017/557: Polyglass Evolight S & Evolight S Mineral Waterproofing Membranes and 2014/464: Optiflash Waterproofing System and make recommendations regarding the extension of the certificate's validity for a further three-year period.	4 reports	
TOTAL AMOUNT (EXCL VAT)			
15% VAT			
TOTAL AMOUNT (ALL INCLUSIVE)			

7. COPYRIGHT AND INTELLECTUAL PROPERTY RIGHTS.

Considering the fees paid, the service provider expressly assigns to ASA any copyright arising from the works the consultant produces while executing this contract. The consultant may not use, reproduce or otherwise disseminate or authorise others to use, reproduce or disseminate such works without prior consent from ASA.

8. FINAL APPROVAL

ASA reserves the right not to accept the lowest bid. ASA also reserves the right to reject any or all of the proposals and appoint any service provider.

9. PROCEDURE FOR SUBMISSION OF PROPOSALS

9.1. Proposals must be submitted electronically to procurement@agrement.co.za.

9.2. Respondents must use the RFQ number as the subject reference when submitting their bids.

9.3. All documents submitted electronically via e-mail must be clear and visible.

9.4. All proposals, documents, and late submissions after the due date will not be evaluated.

NB: NO HARD COPIES OR PHYSICAL SUBMISSIONS WILL BE ACCEPTED

10. VALIDITY PERIOD OF PROPOSAL

Each proposal shall be valid for **three (3) months,** calculated from the closing date.

11. APPOINTMENT OF SERVICE PROVIDER

11.1. The contract will be awarded to the bidder who scores the highest total points during the evaluation process, except where the law permits otherwise.

11.2. Appointment as a successful service provider shall be subject to the parties agreeing to mutually acceptable contractual terms and conditions. If the parties fail to reach such an agreement, ASA reserves the right to appoint an alternative supplier.

11.3. Awarding of contracts will be announced on the National Treasury website, and no regret letters will be sent to unsuccessful bidders.

12. ENQUIRIES AND CONTACT WITH ASA.

12.1. Any enquiry regarding this RFQ shall be submitted in writing to procurement@agrement.co.za with **RFQ No:** "Appointment of a service provider to provide material expert services – "Derbigum SP Waterproofing, Polyglass Spider P & Spider P Mineral Waterproofing Membrane, Polyglass Evolight S & Evolight S Mineral Waterproofing Membranes and Optiflash Waterproofing System**"** as the subject.

12.2. Any contact with ASA personnel involved in this Quotation is not permitted during the RFQ process other than as required through existing service arrangements or as requested by ASA as part of the RFQ process.

13. MEDIUM OF COMMUNICATION

All documentation submitted in response to this RFQ must be in English.

14. COST OF PROPOSAL

Tenderers are expected to fully acquaint themselves with the conditions, requirements, and specifications of this RFP before submitting proposals. Each bidder assumes all risks for resource commitment and expenses, direct or indirect, of proposal preparation and participation throughout the RFP process. ASA is not responsible directly or indirectly for any costs incurred by tenderers.

15. CORRECTNESS OF RESPONSES

15.1. The bidder must confirm satisfaction regarding the correctness and validity of their proposal and that all prices and rates quoted cover all the work/items specified in the RFP. The fees and rates quoted must cover all obligations under any resulting contract.

15.2. The bidder accepts that any mistakes regarding prices and calculations will be at their own risk.

16. VERIFICATION OF DOCUMENTS

16.1. Bidders should check the pages' numbers to satisfy that none are missing or duplicated. ASA will accept no liability concerning anything arising from the fact that pages are missing or duplicated.

16.2. Only one electronic copy of the proposal must be submitted via email to procurement@agrement.co.za. If the bidder sends more than one proposal, the first submission shall take precedence should it have yet to be recalled/withdrawn in writing by the bidder.

17. ADDITIONAL TERMS AND CONDITIONS

17.1. A tenderer shall not assume that information or documents supplied to ASA at any time before this request are still available to ASA and shall consequently not make any reference to such information document in its response to this request.

17.2. Copies of any affiliations, memberships and accreditations that support your submission must be included in the tender.

17.3. An omission to disclose material information, a factual inaccuracy, and a misrepresentation of fact may result in the disqualification of a tender or cancellation of any subsequent contract.

17.4. Please comply with the terms and conditions in this document to ensure the proposal is valid.

18 ASA RESERVES THE RIGHT TO

18.1 Verify any information contained in a proposal.

18.2 Request documentary proof regarding any tendering issue.

18.3 Appoint one or more service providers, separately or jointly (whether or not they submitted a joint proposal).

18.4 Award this RFQ as a whole or in part.

18.5 Cancel or withdraw this RFQ as a whole or in part.

19 DISCLAIMER

This document is only an RFQ and is a request for proposals only and not an offer document. Answers to this RFQ must not be construed as acceptance of an offer or imply the existence of a contract between the parties. Submitting this proposal, tenderers shall be deemed to have satisfied themselves with and accepted all Terms & Conditions of this RFQ. ASA makes no representation, warranty, assurance, guarantee or endorsement to the tenderer concerning the RFQ, whether about its accuracy, completeness or otherwise. ASA shall have no liability towards the tenderer or any other party in connection in addition to that.

20 POPIA

Protection of Personal Information - All bidders agree that personal information of persons related to or linked with bidders or respondents to this request for proposals may be required to fulfil the requirements for submitting a bid. All bidders agree that the ASA may collect, keep and process such information provided that the aforesaid uses shall be for purposes of evaluating the bid submitted. Where the information is sought to be used for other purposes, further and specific consent shall be obtained