

**TERMS OF REFERENCE: REQUEST FOR PROPOSALS: Appointment of a service
Provider to provide One (1) AutoCAD 2023 License for**

AGRÉMENT SOUTH AFRICA

RFP Number	ASA 11/05/2022
Date of issue	25 May 2022
Bid Closing date	31 May 2022
Closing time	12:00 noon
Submissions	Mmosha@agrement.co.za

1. TECHNICAL ENQUIRIES MAY BE DIRECTED TO:

Information Technology Official

Mr Zwelinjani Gwiba

063 792 6952

Zgwiba@agrement.co.za

2. SUPPLY CHAIN MANAGEMENT ENQUIRIES MAY BE DIRECTED TO:

Procurement Official

Mr Moloko Mosha

063 792 6824

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3. BACKGROUND

Agrément South Africa was established by a Ministerial delegation of Authority in 1969. Since its inception, it has been administered by and housed at the Council for Scientific and Industrial Research (CSIR). The National Department of Public Works and Infrastructure (NDPW&I) has effectively managed the process of creating Agrément South Africa as a juristic person. The Agrément South Africa Bill was tabled before the National Council of Provinces and the National Assembly in Parliament and passed. The Agrément South Africa Act was accented to by the Honourable President of the Republic of South Africa as Act No. 11 of 2015. Agrément South Africa is an independent public entity for the technical assessment and certification of fitness-for-purpose of innovative building and construction products or systems.

The main objects of Agrément South Africa are:

- To provide assurance of fitness-for-purpose of non-standard construction related products and systems to specifiers and users.
- To support and promote the process of integrated socio-economic development in the Republic as it relates to the construction industry.
- To support and promote the introduction and use of certified non-standardised construction related products or systems in the local or international market.
- To support policy makers in minimizing the risk associated with the use of non-standard construction related product or system; and
- To be an impartial and internationally acknowledged South African centre for assessment and confirmation of fitness-for-purpose of non-standard construction related products or systems.

4. INVITATION FOR PROPOSALS

Agrément South Africa (ASA) extends a call for the submission of proposals from suitable service providers, to assist ASA with procurement of one (1) AutoCAD 2023 License.

The suitable service provider is expected to make proposals as follows:



5. SCOPE OF WORK

Provide AutoCAD Software and License.

Provide technical support should there be a need to do so.

1. DELIVERABLES/EXPECTED OUTPUTS

The service provider must provide the following:

- PoPI Act Compliance for User Consent, Data Security & Privacy.
- Provision of AutoCAD Software and License.
- Provision of technical support should there be a need to do so.

SUBMISSION OF PROPOSALS, without the following you will be automatically disqualified:

- Quote/Pricing.
- Valid B-BBEE Certificate or Sworn Affidavit (Copy must be certified) failure to submit will result in no points awarded however you will not be disqualified.
- Completed and Signed Standard Bidding Document SBD 4, 6.1, 8, & 9.
- The Company must be registered on Central Supplier Database (CSD).
- Signed General Conditions of Contract.
- PoPI Act Compliance for User Consent, Data Security & Privacy.
- Provision of AutoCAD Software and License.
- Provision of technical support should there be a need to do so.

NB: Failure to submit the above mentioned attachments may result in your proposal being disqualified.