

TERMS OF REFERENCE: Procurement of Azure AD Premium PS Annual Licenses, Backups and Site Recovery Services for a period of 3 years.

RFQ Number	ASA 05/06/2022
Date of issue	20/06/2022
Bid Closing date	04/07/2022
Closing time	12:00 pm
RFQ responses may be submitted to	Mmosha@agrement.co.za
Important	No late submissions will be accepted

1. TECHNICAL ENQUIRIES MAY BE DIRECTED TO:

ICT Official

Mr Lucky Bhembe

063 792 8553

LBhembe@agrement.co.za

2. SUPPLY CHAIN MANAGEMENT ENQUIRIES MAY BE DIRECTED TO:

Procurement Official

Mr Moloko Moshia

076 967 2415

Mmosha@agrement.co.za

3.BACKGROUND

Agrément South Africa was established by a Ministerial delegation of Authority in 1969. Since its inception, it has been administered by and housed at the Council for Scientific and Industrial Research (CSIR). The National Department of Public Works and Infrastructure (NDPW&I) has effectively managed the process of creating Agrément South Africa as a juristic person. The Agrément South Africa Bill was tabled before the National Council of Provinces and the National Assembly in Parliament and passed. The Agrément South Africa Act was accented to by the Honourable President of the Republic of South Africa as Act No. 11 of 2015. Agrément South Africa is an independent public entity for the technical assessment and certification of fitness-for-purpose of innovative building and construction products or systems.

The main objects of Agrément South Africa are:

- To provide assurance of fitness-for-purpose of non-standard construction related products and systems to specifiers and users.
- To support and promote the process of integrated socio-economic development in the Republic as it relates to the construction industry.
- To support and promote the introduction and use of certified non-standardised construction related products or systems in the local or international market.
- To support policy makers in minimizing the risk associated with the use of non-standard construction related product or system; and
- To be an impartial and internationally acknowledged South African centre for assessment and confirmation of fitness-for-purpose of non-standard construction related products or systems.

4.INVITATION FOR PROPOSALS

Agrément South Africa extends a call for the submission of proposals from suitable service provider to assist with data backups, site recovery, managing the Cloud services on Azure Portal, provision of Azure AD premium license P2, Manage Virtual Machines for Agrément South Africa.

5. SCOPE OF WORK

The service provider will be expected to offer high automated Solutions to enable and support hyper-scale cloud implementation this including supporting and Monitoring 8 Virtual Machines, Duplicate the on-premises server to the Azure tenant, backup Sage (Pastel, Payroll), backing up Active Directory, backing up electronic Documents, Provide Azure premium P2 Licences, backing up SharePoint data, backing up OneDrive, implement security Measures. Backing Users Outlook Account Monitoring/Inspecting Azure Tenant, the service provider must perform site recovery , The Provision for the services will be for 36 Months.

1. DELIVERABLES/EXPECTED OUTPUTS

The service provider must assist us to run full backup / establish /Monitor on the ICT Infrastructure on cloud, this backup includes e-mail service (Exchange online), Active Directory Services, end user computing Data and systems (Pastel Accounting and Payroll) 8 virtual Machines, Active directory, WSUS the service provider will be expected to issue Backup report each and every month. The service provider is also expected to comply with the following:

- PoPI Act Compliance for User Consent, Data Security & Privacy.
- Service provider must have a team composition of individual(s) with the following 3 years working experience in IT environment, at least 3 years' experience in Office 365 Portal/Azure Portal Tenant Management.
- Service provider must be a Microsoft Partner, Microsoft Silver Partner, or Microsoft Gold Partner.
- Service provider must have a team composition of individual(s) with at least 3 years IT qualification and at least (CompTIA A+, CompTIA Network+, CCPN, Cloud Computing, Azure Administrator, Cyber security and/or Forensic Computing).

SUBMISSION OF PROPOSALS, without the following you will be automatically disqualified:

- Quote/ Pricing.
- BBBEE certificate or sworn affidavit (if copy it must be certified and failure to submit you will not be awarded BBBEE points however you will not be disqualified).
- Completed and Signed Standard Bidding Document SBD 4, SBD 6.1, SBD 8, SBD 9.
- The company must be registered on Central Supplier Database (CSD). It must be noted that no contract with a service provider will be entered if such service provider is not registered on the CSD.
- Signed General Conditions of Contract.
- PoPI Act Compliance for User Consent, Data Security & Privacy.
- The service provider must submit Reference letters pertaining Work done previous minimum of 3 letters.
- Service provider must have a team composition of individual(s) with the following 3 years working experience in IT environment, at least 3 years' experience in Office 365 Portal/Azure Portal Tenant Management
- Service provider must be a Microsoft Partner, Microsoft Silver Partner, or Microsoft Gold Partner. (Attached Certified Certificates)
- Service provider must have a team composition of individual(s) with at least: 3 years IT qualification and at least (CompTIA A+, CompTIA Network+, CCPN, Cloud Computing, Azure Administrator, Cyber security and/or Forensic Computing). (attached 3 CV'S)