Questions & Answers

Tender Clarification Notice

Tender Number: ASA 03/2026.
Description: Provision of External Audit Services for 36 Months.

Please find below the clarification questions received from prospective bidders and the corresponding responses:

No.	Query	Response
01	One of the requirements is that we submit the Latest Audited Annual Financial Statements (2024/25 financial year). We are happy to provide this, however, we would request that you sign our NDA for this request. Is this request acceptable?	Yes; this request is acceptable.
02	The fee increased from R393 000 to R670 000 per the 2024/2025 annual report. What was the reason for the increase of the fee in 2024/2025?	The query is not line with the requirements of the terms of reference.
03	When completing the pricing schedule, are we expected to price based on the estimated 1200 hours per annum given in the Contract Value table below or are we to estimate the number of hours based on scope and effort required to deliver the project? i.e. split the 1200 among the allocated staff/resources?	Yes; The bidders must quote based on the estimated 1200 hours per annum.
04	Is the ***Total audit costs inclusive of VAT – Year 1*** supposed to be **equal (=)** to ***Year 1 Amount Per Annum*** in the Contract Value table?	Yes; it is inclusive of VAT for all three years.
05	Is pricing evaluation done on the contract value per year based on the 1200 hours or estimated hours based on scope and effort required to deliver the project?	Yes; Pricing evaluation is done on the contract value per year based on the estimated 1200 hours as indicated in the terms of reference.